



MENDOCINO COUNTY TOURISM COMMISSION, INC.

Finance Committee Minutes

DATE: Wednesday, April 3, 2019 TIME: 9:00 AM

PLACE: 105 W. Clay Street Ukiah CA 95482

Redwood Empire Fair Grounds, 1055 N State St, Ukiah, CA 95482

(605) 562-0400, access code 443-8581#

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

9:09 AM

II. ROLL CALL

a. Board Member	Attendance Status	Title
John Kuhry (JK)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Chair/At Large Member
Jennifer Seward (JS)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Treasurer/Arts Organization/Attractions
Jitu Ishwar (JI)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Inland Large Lodging Operator
b. Staff Member	Attendance Status	Title
Travis Scott (TS)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	Contractor/Accountant

c. Introduction of Guests

III. CHAIR’S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- Minutes from 2.27.2019 Meeting
 - February 2019 Financial Statements
- JK motioned for approval of consent agenda, JI second, motion passed**

VI. ADDITIONAL ITEMS FOR REVIEW Discussion

- March Credit Card Statement (February Charges)
- Current Staff & Contractor Reimbursements
- Credit Card Points Use
- Cannabis Funding Discussion
JS - would like VMC to seek legal counsel to prevent putting MCTC at risk with regard to marketing agriculture related products.
- Fort Bragg Office Tablets
JK – research products before purchasing. Find out which work better and will have the longest life for our intended purpose.
Purchase of 11 tablets approved, at ED’s discursion.

X. FUTURE AGENDA ITEMS Discussion

Reallocation of budgeted funds

XI. NEXT MEETING Discussion

TENTATIVE: Wednesday, April 24, 2019 at 11:00 AM
105 West Clay Street, Ukiah CA 95482
Call-in: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

XII. ADJOURN Action

JI motioned, Adjourned at 9:59 AM