



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
ORGANIZATIONAL DEVELOPMENT COMMITTEE MEETING AGENDA**

The Organizational Development Committee shall be composed of a total of three (3) Directors and chaired by the Vice Chair of the Corporation. The Executive or its designee shall attend all Organizational Development Committee meetings as a non-voting member to provide staff support. The Committee shall be responsible for informing and advising the Board in the fulfillment of the Board's duties and obligations, for planning the annual training and orientation of Board members, for planning and executing an annual communications plan and, upon request, assisting the County in recruiting the Corporation's potential, future Board members-*bylaws Article 6, Section 6.3, (d) (i)*

DATE: Tuesday, March 28, 2017 **TIME:** 2:00 PM

PLACE: Mendocino Coast Chamber of Commerce, 215 S Main St, Fort Bragg, CA 95437

CALL IN LOCATION: Redwood Empire Fairgrounds, 1055 N State St, Ukiah, CA 95482

CALL IN NUMBER: 1-712-770-4090 **ACCESS CODE:** 632397

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

II. ROLL CALL

III. CHAIR'S COMMENTS

IV. PUBLIC COMMENTS

V. PLANNING SESSION: 2017 BOARD RETREAT & TRAINING

- a. Date
- b. Schedule
- c. Facilitator
- d. Training Focus
- e. Strategic Plan
- f. Brown Act Training by the County

VI. BOARD RECRUITMENT SCHEDULE & PLAN

VII. FUTURE AGENDA ITEMS

- a. Board Orientation Process
 - i. Meet with Executive Director & Board Chair
 - ii. Informational Binder

VIII. SET NEXT MEETING

IX. ADJOURNMENT