



MENDOCINO COUNTY TOURISM COMMISSION, INC.

Finance Committee Minutes

DATE: Wednesday, January 9, 2019 TIME: 9:00 AM

PLACE: 105 W. Clay Street Ukiah CA 95482

Redwood Empire Fair Grounds, 1055 N State St, Ukiah, CA 95482

(605) 562-0400, access code 443-8581#

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

II. ROLL CALL

a. Board Member	Attendance Status	Title
John Kuhry (JK)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Chair/At Large Member
Jennifer Seward (JS)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Treasurer/Arts Organization/Attractions
Jitu Ishwar (JI)	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	Inland Large Lodging Operator
b. Staff Member	Attendance Status	Title
Travis Scott (TS)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input checked="" type="checkbox"/> Present <input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present <input checked="" type="checkbox"/> Absent	Contractor/Accountant
c. Introduction of Guests (None)		

III. CHAIR’S COMMENTS (None at this time)

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period. Reviewed 105 wall addition costs, waiting on 1 more quote.

V. APPROVE MINUTES FROM 12.5.18 Discussion Possible Action

JK motioned for approval, JS 2nd, motion passed

VI. REVIEW November Credit Card Statement Discussion

VII. REVIEW Current Staff & Contractor Reimbursements Discussion

VIII. REVIEW AND POSSIBLE ACTION TO APPROVE November 2018 Financial Statements Discussion Possible Action

JK motioned for approval, JS 2nd, motion passed

IX. FUTURE AGENDA ITEMS Discussion

Note: JS - Travis to purchase computer w/in 1-month w/ full set up. Has been using home computer for office use since hire date, due to lack of computer.

X. SET NEXT MEETING Discussion

SET: Wednesday, January 30, 2019 at 11:00 AM

105 West Clay Street, Ukiah CA 95482

Call-in: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

XI. ADJOURN Possible Action

9:45 AM