



**MENDOCINO COUNTY TOURISM COMMISSION, INC.
FINANCE COMMITTEE AGENDA**

DATE: Wednesday, August 7, 2019 TIME: 12:30 PM

PLACE: 105 W. Clay Street Ukiah CA 95482

CALL IN LOCATIONS: Redwood Empire Fair Grounds, 1055 N State St, Ukiah, CA 95482

CALL IN NUMBER: (605) 562-0400, access code 443-8581#

*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

II. ROLL CALL

a. Board Member	Attendance Status	Title
John Kuhry (JK)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Chair/At Large Member
Jennifer Seward (JS)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Treasurer/Arts Organization/Attractions
Jitu Ishwar (JI)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Inland Large Lodging Operator
b. Staff Member	Attendance Status	Title
Travis Scott (TS)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Executive Director
Emily Saengarun (ES)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Administrative Services Manager
Daphne Haney (DH)	<input type="checkbox"/> Present <input type="checkbox"/> Absent	Contractor/Accountant
c. Introduction of Guests		

III. CHAIR’S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS Discussion Possible Action

- a. Minutes from 6.26.2019 Meeting

VI. ADDITIONAL ITEMS FOR REVIEW Discussion

- a. Financial Statements
 - o June 2019 | Approve for Board Review/Approval Possible Action
 - o Check Register | Review
- b. Credit Card Statements | Review | July 2019 (June 2019 Charges)
- c. Current Staff & Contractor Reimbursements | Review | June 2019
- d. Credit Card Points Use | Update
- e. Create Proposed Resolution to Move Savings to RCU + Open New Credit Card | See Sample/Attached

VII. FUTURE AGENDA ITEMS Discussion

VIII. NEXT MEETING Discussion

TENTATIVE: Wednesday, August 28, 2019 at 11:00 AM
105 West Clay Street, Ukiah CA 95482
Call-in: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

IX. ADJOURN Action