



MENDOCINO COUNTY TOURISM COMMISSION, INC.
FINANCE COMMITTEE MINUTES

DATE: Wednesday, November 27, 2019 TIME: 11:00 AM

PLACE: 105 W. Clay Street Ukiah CA 95482 | CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

CONFERENCE BRIDGE NUMBER: (707) 671-7823, Conference Number: 1286 #, Participation PIN: 50-8962 # - Remove per TS

\*Please note: To abide by the Brown Act, call-in locations must be listed on the agenda. If anyone from the public is calling in during the meeting, it must be done at the posted locations above.

I. CALL TO ORDER

11:00 AM

II. ROLL CALL

Table with 3 columns: Board Member, Attendance Status, Title. Rows include John Kuhry (JK), Jennifer Seward (JS), and Jitu Ishwar (JI).

Table with 3 columns: Staff Member, Attendance Status, Title. Rows include Travis Scott (TS), Emily Saengarun (ES), and Daphne Haney (DH).

Introduction of Guests

III. CHAIR'S COMMENTS

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Brown Act Requirements: Pursuant to the Brown Act, the Board cannot discuss issues or take action on any requests during the comment period.

V. CONSENT AGENDA ITEMS [checked] Discussion [checked] Possible Action

- Minutes from 9.25.2019 Meeting
Note: No 10.30.2019 Meeting | Cancelled with no notice due to PG&E weather event power shut off
JK motioned for approval, JS 2nd, motion passed, 1 absent

VI. ADDITIONAL ITEMS FOR REVIEW [checked] Discussion

- a. Financial Statements
o September 2019 | Approve for Board Review/Approval [checked] Possible Action
JK motioned for approval, JS 2nd, motion passed, 1 absent
o October 2019 | Approve for Board Review/Approval [checked] Possible Action
JK motioned for approval, JS 2nd, motion passed, 1 absent
o Check Register: 9/1/2019 to 10/31/2019
b. Credit Card Statements
o October 2019 (September 2019 Charges)
o November 2019 (October 2019 Charges)
c. Current Staff & Contractor Reimbursements
o September 2019
o October 2019
d. Credit Card Points Use | No Change

VII. FUTURE AGENDA ITEMS [checked] Discussion

VIII. NEXT MEETING [checked] Discussion

TENTATIVE: Wednesday, December 25, 2019 at 11:00 AM, TBD, 105 West Clay Street, Ukiah CA 95482
CALL IN LOCATION: Redwood Empire Fair Grounds, 1055 N State St, Ukiah CA 95482

IX. ADJOURN [checked] Action

JK - 11:43 AM