

MEETING TYPE	TENTATIVE DATES*	TIME	MCTC ORGANIZATIONAL CALENDAR			
Board of Directors	Thursday, January 17, 2019	8:00 AM	Approve Quarterly Report (Oct - Dec)	x	x	x
Board of Directors	Tuesday, February 12, 2019	1:00 PM	Employee Handbook Review	Board Officers Elections	Board Retreat & Training	Working Draft on Budget
Board of Directors	Tuesday, March 12, 2019	1:00 PM	Bank Account Audit	x	x	x
Board of Directors	Tuesday, April 9, 2019	1:00 PM	Approve Quarterly Report (Jan - Mar)	x	x	x
Board of Directors	Tuesday, May 14, 2019	1:00 PM	x	x	x	x
Board of Directors	Tuesday, June 11, 2019	1:00 PM	x	x	x	x
Board of Directors	Tuesday, July 9, 2019	1:00 PM	Approve Quarterly Report (Apr - June)	VMC Annual Report Draft	x	x
Board of Directors	Tuesday, August 13, 2019	1:00 PM	x	x	x	x
Board of Directors	Tuesday, September 10, 2019	1:00 PM	x	x	x	x
Board of Directors	Tuesday, October 8, 2019	1:00 PM	Approve Quarterly Report (July - Spt)	x	x	x
Board of Directors	Tuesday, November 12, 2019	1:00 PM	x	x	x	x
Board of Directors	Tuesday, December 10, 2019	1:00 PM	x	x	x	x
Festival Committee	Wednesday, January 9, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, February 6, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, March 6, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, April 3, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, May 1, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, June 5, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, July 3, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, August 7, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, September 4, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, October 2, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, November 6, 2019	10:00 AM	x	x	x	x
Festival Committee	Wednesday, December 4, 2019	10:00 AM	x	x	x	x
Finance Committee	Wednesday, January 9, 2019	9:00 AM	x	x	x	x
Finance Committee	Wednesday, January 30, 2019	11:00 AM	Working Draft of Budget	x	x	x
Finance Committee	Wednesday, February 27, 2019	11:00 AM	Bank Account Audit	x	x	x
Finance Committee	Wednesday, March 27, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, April 24, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, May 29, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, June 26, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, July 31, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, August 28, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, September 25, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, October 30, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, November 27, 2019	11:00 AM	x	x	x	x
Finance Committee	Wednesday, December 25, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, January 9, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, February 6, 2019	11:00 AM	Planning Session W/ Marketing Agency	x	x	x
Marketing Committee	Wednesday, March 6, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, April 3, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, May 1, 2019	11:00 AM	x	x	x	x

Marketing Committee	Wednesday, June 5, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, July 3, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, August 7, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, September 4, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, October 2, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, November 6, 2019	11:00 AM	x	x	x	x
Marketing Committee	Wednesday, December 4, 2019	11:00 AM	x	x	x	x
VMC Staff	January Weekly	TBD	Employee Handbook Review	Staff Planning Session (Activities/Expenses) Plan	x	x
VMC Staff	February Weekly	TBD	Annual Plan Presented to BID	Draft Plan Review of Board, Cities & Stakeholders	VMC Staff & Marketing Agency Revises Plan	x
VMC Staff	March Weekly	TBD	Draft Quarterly Report (Jan- Mar)	VMC Presents Final Draft Plan to Board for Approval	x	x
VMC Staff	April Weekly	TBD	BID Public Hearing for Renewal	BID Approved by County	VMC Distributes Final Plan	x
VMC Staff	May Weekly	TBD	x	x	x	x
VMC Staff	June Weekly	TBD	Draft Quarterly Report (Apr - June)	County Contract Approved by County	x	x
VMC Staff	July Weekly	TBD	Sch County BOS Presentation for the Year	Sch City Council Meeting Presentations for the Year	VMC Publishes Annual Report & Distributes	VMC Staff Creates Report
VMC Staff	August Weekly	TBD	x	x	x	x
VMC Staff	September Weekly	TBD	Draft Quarterly Report (July - Sept)	x	x	x
VMC Staff	October Weekly	TBD	x	x	x	x
VMC Staff	November Weekly	TBD	MCTC Board Recruitment	x	x	x
VMC Staff	December Weekly	TBD	Draft Quarterly Report (Oct - Dec)	MCTC Board Recruitment	x	x
BID Advisory Board	January	2019	Annual Report Discussed & Draft Creation	x	x	x
BID Advisory Board	February	2019	Annual Report Discussed & Draft Creation	x	x	x
BID Advisory Board	March	2019	Annual Report Due	x	x	x
BID Advisory Board	April	2019	Annual Report Presentation & Accepted by County BOS	x	x	x
BID Advisory Board	May	2019	x	x	x	x
BID Advisory Board	June	2019	x	x	x	x
BID Advisory Board	July	2019	x	x	x	x
BID Advisory Board	August	2019	x	x	x	x
BID Advisory Board	September	2019	x	x	x	x
BID Advisory Board	October	2019	x	x	x	x
BID Advisory Board	November	2019	Annual Report Discussed & Draft Creation	x	x	x
BID Advisory Board	December	2019	Annual Report Discussed & Draft Creation	x	x	x
BOS	December	2019	New MCTC Board Appointments	x	x	x
Federal Holiday	Tuesday, January 1, 2019	X	New Years Day	x	x	x
Federal Holiday	Monday, January 21, 2019	X	Martin Luther King Jr Birthday	x	x	x
Federal Holiday	Monday, February 18, 2019	X	Washington's Birthday/Presidents Day	x	x	x
Federal Holiday	Monday, May 27, 2019	X	Memorial Day	x	x	x
Federal Holiday	Thursday, July 4, 2019	X	Independence Day	x	x	x
Federal Holiday	Monday, September 2, 2019	X	Labor Day	x	x	x
Federal Holiday	Monday, October 14, 2019	X	Columbus Day	x	x	x
Federal Holiday	Monday, November 11, 2019	X	Veterans Day	x	x	x
Federal Holiday	Thursday, November 28, 2019	X	Thanksgiving Day	x	x	x
Holiday	Friday, November 29, 2019	X	The Day After Thanksgiving Day	x	x	x
Federal Holiday	Wednesday, December 25, 2019	X	Christmas Day	x	x	x

\* meeting dates and times may change due to scheduling conflicts, please visit our website for the most upto date information [www.mendocinotourism.org](http://www.mendocinotourism.org)